

**Present:**

Officers: Catherine Moushon- Past President, Carol Schmidt- President, Rodger Hergert- President Elect, Steve Kifowit-Treasurer, Terra Stamps-Secretary

Board Members: Diane Martling, Tony Paris, Paul McCombs, Abbas Meigooni, Roberta Christie, Deanna Kindhart, Amy Curry, Deanna Kindhardt, Keven Hansen, and Randy Gallaher.

Guests: Brian Meyer-ConneXion editor, Jim Trefzger-Historian

**I Call to Order**

President Carol Schmidt called the meeting to order at 1:15 pm.

**II Minutes**

The minutes of the IMACC Board Meetings of Saturday, October 4, 2008 were distributed and reviewed. **Diane Martling moved that the IMACC Board accept these minutes as corrected. The motion was seconded and the motion passed.**

**III Treasurer's Report**

Treasurer Steve Kifowit distributed a report for the IMACC general fund and scholarship fund that included data from 2003 to 2009. **Terra Stamps moved to accept the Treasurer's Report. Roberta Christie seconded the motion and the motion carried.** Also, the proposed budget for the 2009-2010 general fund and scholarship fund was distributed for review. The budget will be presented to the general assembly for approval at the Saturday board meeting.

Steve brought up the issue of possibly moving money from the general fund to the scholarship fund. This sparked a discussion regarding how much money IMACC should have in the general fund at any given time. Steve is concerned that IMACC does not currently have a plan about how much money to keep in the general fund. Roberta Christie volunteered to look into conference insurance.

**IV Committee Reports**

A. Nominations/Elections Committee

Rodger Hergert reported that 279 ballots were sent out with 66 ballots being returned. The following people were elected:

President-Elect: Keven Hansen

Treasurer: Steve Kifowit

Secretary: Terra Stamps

New board members: Andy Geary (two year term completing Keven Hansen's vacated seat), Scott Elliott, and Amy Madden

Returning board member: Paul McCombs

Deanna Kindhardt brought up the idea of holding our elections online.

Catherine Moushon suggested that we refer to IMACC's constitution to see whether or not we are required to send ballots by US mail.

**Tony Paris moved to accept the nominations report. Diane Martling seconded the motion and the motion carried.**

B. Assessment Committee

The committee is considering putting together a manual of best practices.

Chair, Beth Beno is interested in whether or not the board feels this manual would be helpful. Chair Beth Beno wrote and submitted an article to the ConneXion that lists some helpful tips for Illinois community colleges who will soon be facing reaccreditation by the HLC.

C. Audit Committee

The audit committee of Roberta Christie, Dave Clydesdale, and Sunil Koswatta will perform the audit tomorrow.

D. Awards Committee

Chair Paul McCombs reported that there were no nominations for the James Armstrong and the Distinguished Service Award. There are three lifetime memberships to award and a Teaching Excellence Award each to be given at the Friday dinner.

E. ConneXion

New editor Brian Meyer is still adjusting to the deadlines and figuring out when the ConneXions need to be mailed out in order to meet these deadlines. Brian requested that if any of the other committees were interested in submitting articles to the ConneXion that they get those to him as soon as possible.

#### F. Constitution/Bylaws

Chair Roberta Christie had no report at this time.

#### G. Curriculum Committee

Bob Cappetta is currently serving as co-chair of the curriculum committee with Jim Harris. Jim will be resigning as chair of the curriculum committee after this year and Bob will be taking over as chair of this committee.

#### H. Membership Committee

Chair Pat Szewczyk will be at the board meeting tomorrow night to present a tri-fold brochure to be sent out to new and current members. The brochure would highlight the benefits of joining IMACC.

Steve Kifowit reported on the membership status as of March 2009. Currently, there are 288 members (including life members). There are 31 new members and 43 lost members since April 2008. Steve is hopeful that about half of these lost members will renew at the conference this weekend. There are currently 20 institutional members.

#### I. Scholarship Committee

The committee recommends that one \$1,500 scholarship be awarded to the following student:

Claudia Willoughby-Lincoln Land College

Carol Schmidt suggested that a letter be sent to the nominating faculty thanking them for their scholarship recommendation and letting them know that their nominee has been awarded a scholarship. This letter can also be shared with each school's public relations department. **A motion was made by Diane Martling to accept this scholarship recommendation. Deanna Kindhardt seconded the motion and the motion carried.**

#### J. Scholarship Fundraiser Committee

Amy Curry reported that this committee has not yet met.

#### K. Webpage

James Jones had no report at this time. Many board members expressed their delight with James' prompt and consistent upkeep of the website.

#### L. Budget Committee

Steve reported on the proposed 09-10 budget. Rodger pointed out that next year is IMACC's 35<sup>th</sup> anniversary. It was suggested that \$750 be budgeted for next year's 35<sup>th</sup> anniversary. There was a discussion regarding increasing the budgeted amount for conference speakers. If IMACC intends to seek out big name speakers, thus significantly increasing the amount of money spent on speakers; then the conference fee should be increased to account for this increase in speaker costs. It was suggested that the proposed 09-10 budget include \$2,000 for speakers. Tony Paris requested that the budgeted scholarship amount be increased from \$2,000 to \$3,000. The amended budget was accepted by the board to be presented to the membership at the Saturday meeting of the general membership.

#### M. Conference Committee

Chair Diane Martling reported that there are 117 people registered for the conference. All twenty institutional members utilized their free conference fee. There are 5 publishing companies (including Texas Instruments) attending this year's conference.

### **V Old Business**

#### A. IMACC committee terms and membership and purpose

Carol Schmidt suggested that every IMACC committee prepare a description of the duties of that committee by the fall board meeting. There was also a discussion regarding putting terms in place for members of these committees. This led to a discussion about who exactly is on each of these committees and whether or not these people are willing to continue to serve on these committees. It was decided that a time slot be set aside during future conferences for committees to meet for new business and/or to discuss membership opportunities.

#### B. Connections with affiliates of surrounding states-MOMATYC

There was a discussion regarding our involvement with MOMATYC and other affiliates in neighboring states (and Ohio). Midwest VP and IMACC historian, Jim Trefzger would like to see IMACC initiate contact with other midwest regional affiliates. **Tony Paris made a motion that \$250 be added as line item to the budget for neighboring state conference representative. Amy Curry seconded the motion and the motion carried.**

#### C. Ratify email votes

**Amy Curry made a motion to ratify the following three votes made via email. Roberta Christie seconded the motion and the motion carried.**

The votes are as follows:

- to cancel IMACC's reservation at Eagle Creek and move the 2009 conference back to Allerton
- to budget up to \$5,000 for the lawyer to handle IMACC's 501c3 status
- To increase the budget line item for speakers to \$1,500

#### D. Tax Exempt status

Steve Kifowit is still working with a lawyer to obtain our tax exempt status. Steve is hopeful that everything will be straightened out by the time we have to file taxes in October.

## VI New Business

A. AMATYC Contribution to Hospitality Room refreshments at AMATYC  
**Diane Martling made a motion to donate \$250 to the AMATYC hospitality room. Randy Gallaher seconded the motion and the motion carried.**

#### B. New Conference Coordinator

This is Diane Martling's last year as conference coordinator. Carol Schmidt has suggested that if anyone is interested or knows of anyone who is interested in taking over as conference coordinator that they talk to Diane at this year's conference.

## VII Adjournment

The meeting was adjourned at 5pm.

Respectfully submitted,  
Terra Stamps, IMACC Secretary