

**IMACC Board Meeting
Rock Valley College**

Saturday October 3, 2009

Present:

Officers: Rodger Hergert-President, Carol Schmidt- Past President, Keven Hansen President-Elect, Steve Kifowit-Treasurer, and Terra Stamps-Secretary

Board Members: Amy Curry, Paul McCombs, Tony Paris, Amy Madden, Andy Geary, and Scott Elliott Absent: Randy Gallaher, Roberta Christie, and Abbas Meigooni

Guests: Bob Cappetta-Curriculum Committee Chair, Yixia Lu-Incoming Conference Coordinator, Diane Martling- Conference Coordinator (through 2010 conference)

I Call to Order

President Rodger Hergert called the meeting to order at 11:15 am.

II Minutes

The minutes of the IMACC Board Meetings of Thursday March 26, 2009 and Friday March 27, 2009 were distributed and reviewed. After a few minor changes, **Tony Paris moved that the IMACC Board accept these minutes as corrected. Andy Geary seconded the motion and the motion carried.**

The minutes of the IMACC General Meeting of Saturday March 28, 2009 were distributed and reviewed.

III Reports

A. Assessment Committee

Chair Beth Beno and the assessment committee put together a “Best Practices” list to help schools who will soon undergo a HLC visit. The committee also put together a glossary of terms to assist schools with outcomes assessment. It is the hope of this committee that these documents will someday be part of a larger, more cumulative document.

B. Scholarship Committee

Chair Angie Gum encouraged worthy students to apply for the IMACC scholarships. A brief article will be written for inclusion in the fall edition of the ConneXion. The article will direct IMACC members to our website where the Faculty Recommendation Form, the Student Application Form, and an informational flyer to post on campus will be available. The deadline for applications is February 26, 2010.

C. Membership Committee

Steve Kifowit reported on the membership stats as of October 2009. Below is a summary:

- ∞ 221 current members (including life members)
- ∞ 75 memberships expired on 6-30-09 and have not yet been renewed
- ∞ 76 life members
- ∞ 91 current members receive the ConneXion by email only
- ∞ 0 new members since April 2009
- ∞ 25 new members during the 2008-09 fiscal year
- ∞ 27 lost members in 2006, 18 lost members in 2007, 39 lost members in 2008, and 75 lost members in 2009

Steve suggested that a letter and/or email be sent to members whose membership has lapsed. It was recommended that the letter/email be sent out around the middle of September reminding people with expired memberships to renew their membership. Rodger will write the letter/email and James Jones will see that the emails are sent. Also to help remind people to renew, Diane will include an option on the conference registration form to renew their membership with a side note for them to include the membership form with their registration form.

Chair Pat Szewczyk presented a draft of the tri-fold brochure and welcome letter to new members. It was suggested that the brochure be spruced up by a graphics design department at someone's college. There were a few changes to the brochure that were suggested by board members. Rodger will contact Pat regarding the changes. Diane Martling will ask people at her college for help with creative ideas for the brochure.

D. Curriculum Committee

Chair Bob Cappetta reported that the curriculum committee will soon be rewriting the objectives for the Calculus courses. Bob is currently waiting for more direction from the IAI panel.

E. Constitution/Bylaws Committee

There is nothing new to report at this time. Rodger will talk to Roberta Christie, the chair of the Constitution or Bylaws committee regarding a possible change to the Constitution and/or Bylaws for the duties of the Past-President of IMACC.

F. Treasurer's Report

Steve Kifowit passed out copies of the IMACC General Fund report and Scholarship Fund for YTD. He also distributed another report for the General Fund and Scholarship Fund balance on hand as of July 1. These last two reports contained data from 2003 until 2009.

Steve also distributed a summary of the 2009 conference income and expenses. The income from last year's conference was \$29,940 and the total expenses from last year's conference were \$26,673.13.

Tony Paris made a motion to accept the Treasurer's Report. Terra Stamps seconded the motion and the motion carried.

G. Budget Committee

There is nothing new to report.

H. Conference Committee

Chair Diane Martling gave a summary of the cost for the 2009 Allerton Conference. This was the first year that the Allerton House was able to give us a detailed breakdown of the costs for the conference. Based on these numbers, there is no need to raise the conference fee for the 2010 conference. **Andy Geary made a motion that the fees remain the same for the 2010 conference. Amy Curry seconded the motion and the motion carried.**

I. Publisher/Exhibitor Coordinator

Geoff Griffiths agreed to continue to coordinate the publishers and exhibitors for the upcoming Allerton conference.

J. Awards Committee

Chair Paul McCombs reported that last year there was no Distinguished Service Award given, only a Teaching Excellence Award and three Life Membership awards. Paul encouraged everyone to speak to our colleagues to think about nominating deserving individuals for these awards.

K. ConneXion Editor

Brian Meyers is no longer the editor for the ConneXion. Rodger agreed to immediately take over as editor.

L. Webmaster

Webmaster James Jones recently moved the website to a faster server.

IV Old Business

A. Tax Exempt Status

Steve has nothing new to report on this issue. Steve has not talked to the lawyer since the middle of summer. The lawyer has not returned Steve's emails or phone calls. Steve will continue to try to contact the lawyer.

B. Financial Plan

Carol Schmidt distributed the results from the Survey on Philosophy of Contributions to IMACC Scholarship Fund. The results showed that about 50% of the votes were for the following option while the other 50% were split among other options.

“The eventual goal should be to have the scholarship money awarded each year come from a combination of the interest earned from the IMACC Scholarship Fund and money contributed for scholarships during the past year. As noted in #1 above, because of the modest amount of principal currently in the Fund and low interest rates, not much interest is generated each year. Thus, initially, one scholarship of \$750-\$1000 should be awarded each year and any scholarship money raised above that amount should go to the IMACC Scholarship Fund principal to eventually allow interest to actually become a reasonable contributing factor to the scholarship money awarded each year.”

(Financial Plan continued)

Once the tax status is established, the Scholarship Fund Development Committee will be able to help fundraising efforts by soliciting donations from companies and organizations. After much discussion, it was decided that until the tax status is resolved, we should decrease the amount budgeted for the scholarship.

Tony Paris made a motion that the scholarship amount for 2010-11 be in the amount of \$2500 with the same rule that up to ½ of that amount be awarded to an individual recipient. Andy Geary seconded the motion and the motion carried.

C. NCTM representative

Diane Martling volunteered to be IMACC's NCTM representative.

D. 2010 Conference-35th anniversary

After a discussion, it was decided to continue with the same drink ticket setup from the 2009 conference. There was also some discussion regarding possible gifts for the upcoming conference. Finally, Rodger distributed a tentative conference schedule.

V New Business

A. American Diploma Project/Common Core State Standards Initiative

Keven Hansen recently served on a committee to help set state college and career readiness standards for high school math students. Keven encouraged everyone to go to the Illinois Board of Higher Education's website:

IBHE.org/commoncore/comment.asp to leave feedback that might be helpful for this initiative.

B. Duties of Past-President

Past-President Carol Schmidt pointed out that the constitution says in Article V that “the officers of the Association are President, President-Elect, Secretary, and Treasurer, to serve for a term of one (1) year.” Carol pointed out that there is no mention of the Past-President in this article, thus the Past-President is a non-voting member of the Association and not considered an officer. Carol would like the wording in the constitution and Bylaws to be clearer about the duties of the Past-President. Rodger will talk to Roberta Christie, the chair of the Constitution or Bylaws committee regarding a possible change to the Constitution and/or Bylaws.

C. Posting the Saturday Business Meeting Minutes on the website

Amy Curry made a motion that the Saturday Business Meeting minutes, pending approval, be posted on the website. Steve Kifowit seconded the motion and the motion passed.

VI Adjournment

The meeting was adjourned at 4:20pm.

Respectfully submitted,
Terra Stamps