

**IMACC Board Meeting  
Shawnee Community College**

**Saturday October 1, 2011**

**Present:**

Officers: Roberta Christie- President, Keven Hansen-Past-President, Bob Cappetta-  
President-Elect, Steve Kifowit-Treasurer, and Terra Stamps-Secretary

Board Members: Paul McCombs, Scott Elliott, Connie McLean, Tim Sullivan, Omar  
Adawi, Tom Pulver, and Diane Martling Absent: Andy Geary, Amy Madden

Guests: Yixia Lu-conference coordinator, John Noak-ICCB

**I Call to Order**

President Roberta Christie called the meeting to order at 12:15 pm.

**II Minutes**

The minutes of the IMACC Board Meetings of Thursday March 31, 2011 were distributed and reviewed. After a few minor changes, **Tom Pulver moved that the IMACC Board accept these minutes as corrected. Keven Hansen seconded the motion and the motion carried.**

The minutes of the IMACC Board Meetings of Friday April 1, 2011 were distributed and reviewed. After a few minor changes, **Diane Martling moved that the IMACC Board accept these minutes as corrected. Bob Cappetta seconded the motion and the motion carried.**

The minutes of the IMACC General Meeting of Saturday April 2, 2011 were distributed and reviewed.

**III DEAC (Developmental Education Advisory Council) Documents**

John Noak presented a summary report from the survey of mathematics placement practices in Illinois community colleges.

**IV Reports**

A. Treasurer's Report

Steve Kifowit passed out copies of the IMACC General Fund report and Scholarship Fund report for the year ending June 30, 2011. He also distributed reports for the General Fund and Scholarship Fund year to date balance as of October 1, 2011. Each of these four reports contained data from 2005 until 2011.

Steve also distributed a summary of the 2011 conference income and expenses. The income from last year's conference was \$30,551.00 and the total expenses from last year's conference were \$27,826.01.

**A motion was made by Bob Cappetta and seconded by Keven Hansen to refund Virginia Coil (College of Lake County) her IMACC membership fee by voiding her check. The motion carried.** Virginia realized that no one from CLC had utilized the institutional membership. So, she requested that her fee be refunded so that she may use CLC's institutional membership. A discussion of how to handle issues similar to this one was addressed. It was decided that the board would handle issues such as this by a vote from the board.

#### B. Scholarship Committee

Chair Angie Gum reminded everyone that the deadline to apply for the IMACC scholarship is March 2, 2012.

#### C. Membership Committee

Steve Kifowit reported on the membership stats as of October 2011. Below is a summary:

- 271 current members (including life members)
- 37 memberships expired on 6-30-10 and have not yet been renewed
- 79 life members
- 147 current members receive the ConneXion by email only
- 16 new members since July 1, 2010

The new trifold brochures were sent out to each community college in Illinois. A letter was also sent with the brochures encouraging members of the mathematics departments across the state to join IMACC.

#### D. Curriculum Committee

Chair Bob Cappetta reported that the curriculum committee will open up a discussion to address the issue of whether or not the current Intermediate Algebra is properly servicing students. The idea of creating a new Intermediate Algebra course for non-STEM majors will be discussed by the curriculum committee. Bob would like to schedule a curriculum committee meeting soon so that he can present proposed changes in prerequisites and changes to the curriculum guide to the general assembly at the 2012 IMACC conference.

#### E. Assessment Committee

Chair Beth Beno has nothing new to report at this time.

#### F. Webpage

The approved minutes for 10/2/10, 3/31/11, and 4/1/11 will be submitted to James Jones to be posted on the IMACC website. The 2010-11 and 2011-12 budgets will also be submitted to James to be posted on the website as well.

#### G. Constitution/Bylaws Committee

There is nothing new to report.

#### H. Conference Committee

Chair, Yixia Lu passed out the detailed expenses for the 2011 IMACC conference. She also distributed projected expenses for the 2012 IMACC conference. There was concern that only 3 surveys were completed and returned at the 2011 conference. Roberta will look into building an online survey to send out after the conference in hopes of increasing the number of responses. **Bob Cappetta made a motion that the conference rates stay the same for 2012. Paul McCombs seconded the motion and the motion carried.**

#### I. Awards Committee

Chair Paul McCombs reminded everyone that the deadline for nominating individuals for the James Armstrong Award, Distinguished Service Award, and the Life Membership Award is March 1. The deadline for nominating an individual for the Teaching Excellence Award is late October.

The Teaching Excellence Award nominees James Jones (2009, Richland Community College) and Bob Hickey (2010, Kishwaukee College) were

forwarded to AMATYC for the 2011 Teaching Excellence Award. The award will be given at the November AMATYC conference.

**J. ConneXion Editor**

There is nothing new to report.

**K. Nominations/Elections Committee Report**

Chair, Bob Cappetta reported that additional candidates for the board need to be recruited, particularly younger, less experienced members of IMACC. Also, board members from schools in central Illinois and individuals from the city colleges will be heavily recruited.

**L. Program Committee**

President Roberta Christie handed out a tentative schedule for the 2012 IMACC conference. Suggestions were made regarding breakout session topics and speakers. Specifically, a breakout session for new faculty was discussed. Tom Pulver agreed to lead a roundtable breakout session at the 2012 IMACC conference that will be geared toward new faculty.

**V Old Business**

**A. Tax Exempt Status**

Steve has nothing new to report on this issue. When Steve files IMACC's taxes, he indicates on the form that IMACC is currently applying for tax exempt status.

**B. AMATYC Affiliate and State Delegates**

Keven Hansen, Bob Cappetta, and Roberta Christie will serve as AMATYC affiliate delegate. Andy Geary, Cathy Moushon, and Tom Pulver will be recommended to serve as the state delegates to AMATYC.

**VI New Business**

A. The date for the 2013 IMACC conference was tentatively set for April 4-6.

B. Bob Cappetta discussed the idea of a regional meeting that will be accessible by Illinois, Indiana, Wisconsin, Iowa, and Michigan.

## **VII Adjournment**

The meeting was adjourned at 4:30pm.

Respectfully submitted,  
Terra Stamps