

**IMACC Board Meeting
Pine Room, Allerton House**

Friday, March 30, 2012

Present:

Officers: Omar Adawi President-Elect, Bob Cappetta-President, Roberta Christie- Past President, Steve Kifowit-Treasurer, and Kyra Rider-Secretary

Board Members: Andy Geary, Diane Martling, Connie McLean, Tom Pulver, Christopher Riola, Tim Sullivan, Deanna Welsch, and Greg Wheaton Absent: Kenneth Beynon

Guests: Yixia Lu-conference coordinator, Paul McCombs-Awards committee, John Noak-ICCB, and Pat Szewczyk- Membership committee

I Call to Order

President Robert Cappetta called the meeting to order at 8:12 pm.

II Minutes

The minutes of the IMACC Board Meeting of March 29 2012, will be posted online as a draft.

III Reports

A. Publisher/Exhibitor Coordinator

This year we had to turn publishers away as all the tables were sold. We will look at increasing the cost for the second table. Publishers gave us free items for the bags, paid for breaks, and gave to the raffle.

B. Assessment Committee

Bob Cappetta reported that the State of Illinois would like a standardized assessment cut off score to define college ready. ACT ranges from 17 – 25. A number in the middle would require significant curriculum work. The hope is that we can put this off, but likely we will need to report a cut-score for ACT and COMPASS. Bob Cappetta and Beth Beno are trying to come up with a statement to send to Springfield to define college-ready.

C. **Scholarship Committee**

Three scholarships were awarded tonight. More students applied and more scholarships were awarded tonight than in the past. There were seven people nominated this year. All are encouraged to find nominees. Contact Angie Gum for more information. Discussion turned to the length of time that can elapse before the scholarship is used or rescinded. **Roberta Christie made a motion to send the issue to the scholarship committee to write policy regarding the timely use of the scholarship, Tom Pulver seconded, the motion passed.** To cover ourselves in regards to the individual who hasn't claimed the award issued last year, Tom suggested the scholarship committee draft a letter to the individual and impose a "use-by" date.

D. **Membership Committee**

Pat Szewczyk sent a letter in October to all colleges with request of renewal of memberships. Pat felt the new brochure helped add some new members. Pat is retiring this year so Diane Koenig will be taking over as the chair of the Membership Committee. We would like to add at least one more member on the committee. The contact membership list has been updated during the conference. There are no contacts at some colleges. A suggestion was made to reach out to VP of student affairs at those colleges. Bob would like everyone to help increase membership, especially in school without representation in IMACC. Deanna questioned the use of online bill-pay for paying dues. Steve did not think that would be a problem.

E. **Nominations/Elections Committee Report**

Chair, Bob Cappetta reported that 112 ballots were returned. Bob gave Omar a couple suggestions for new Board Members. There needs to be a balance of new and experienced members. Past Presidents can run again and we welcome retirees. Please start thinking about becoming President.

F. **Curriculum Committee**

2011/2012 has been a busy of a year. Two forums were held regarding Developmental Mathematics. Documents from those meetings will be available through GoogleDocs. More information will be made available in the next newsletter. The Committee has worked to write a new course, General Education Prep Mathematics, to be a prerequisite for four general

education math courses (Math Modeling, Quantitative Literacy, Basic Statistics, General Mathematics). New course to be at the same level as Intermediate Algebra. Keven Hansen will be Chairing the Curriculum Committee next year. The focus will transition to Geometry for 2013.

G. Constitution/Bylaws Committee

Roberta stated the constitution and bylaws will need to be reviewed and possibly modified in order to obtain tax-exempt status and to go to electronic balloting.

H. Treasurer's Report

Steve Kifowit has nothing new to report.

I. Budget Committee

The Scholarship Committee did not recommend any change to the budget. A new line item for \$2,000 was added for a Board Workshop. With this change, this is the Budget that Steve Kifowit will present to the membership tomorrow.

A concern was brought to Steve that the membership only has 15 minutes to review the budget before it is voted on. In the future we will post the board approved budget to the membership Thursday night.

J. Program Committee

Thank you to Roberta Christie. Keynote speakers were great, all the breakout sessions seemed full and lively. Bob would really like to reach out to all the new attendees. Roberta will send out an electronic survey to follow-up.

K. Conference Coordinator

Yixia Lu reported 129 attendees to the 2012 conference. Yixia would like to have someone shadow her next year so that she can step down in 2014.

L. Awards Committee

Deanna Welsch encouraged everyone to find someone to nominate for the Excellence in Teaching award and the four year college award.

M. **ConneXion Editor**

April 15 is the cut-off date for the Spring ConneXion. Send information to Diane Koenig or Bob Cappetta.

N. **Historian**

Fortieth Anniversary coming-up. Diane Martling has been collecting old information.

O. **Webpage/Webmaster**

The idea of a Conference Photographer was brought up. This way we could get some updated photos on the website. Website is a bit bland. It works well for serving our membership but does not help drive membership. Bob would like to create an IMACC Facebook site and video. Kyra Rider volunteered to start a Facebook site.

IV **Old Business**

A. **AMATYC 2012 Scholarship**

AMATYC issued a scholarship for the annual conference in Jacksonville, FL. The award is tentatively awarded to Greg Wheaton. If Greg declines, we will create an application to put in the Spring Newsletter. **Tom Pulver made a motion to allow the president to name the delegate if Greg declines, Diane Martling seconded and the motion was approved.**

V **New Business**

A. **Summer Board Workshop**

A new more intense board meeting was proposed for this summer. The Budget will pay for hotel rooms based on 2 per room. Date is set for noonish, June 29 until we are done June 30. Plan to invite some past presidents and board members. Goal is to plan the future of the organization and handle some big issues. These meetings may occur every other year.

B. Lifetime members will receive the same discount on conference registration as graduate students.

C. The 2013 conference date is set for 4/4/13 – 4/6/13. Upcoming conferences are set for 4/3/14 – 4/5/14 and tentatively 4/9/15 – 4/11/15.

- D. Bob will discuss the new developmental course for articulation guide during the Business Meeting.
- E. Considering options for electronic balloting like AMAYTC used for their elections this year. It will cost us, but currently mailings run about \$1.00/person. Roberta will look into pricing for electronic balloting.
- F. Past Presidents Council – looking at available times to meet during the Conference. We need to better use the expertise of the past presidents and look to them for guidance.
- G. Outreach to Graduate Students/Adjuncts – Discussed presentations for Grad Students regarding the community college experience and reaching-out to 4-year graduate programs.
- H. Request poster sessions from Graduate students to enhance the conference experience.
- I. Affiliate Delegates – NCTM regional meeting will be attended by Diane Martling. Other affiliates will be determined through requests in the newsletter.
- J. Thank you for Scholarship donation. Roberta wrote a letter to College of Lake County, all Board Members signed the letter.
- K. Fall Board Meeting set for Saturday, October 6, 2012 from noon – 5:00 pm at College of DuPage.

VII Adjournment

Chris Riola made the motion to adjourn, Roberta seconded, and the meeting was adjourned at 9:46 pm.

Respectfully submitted,
Kyra Rider