

**IMACC Board Meeting
Parkland College**

Saturday, October 5, 2013

Present:

Officers: Omar Adawi President, Bob Cappetta-Past President, Connie McLean- President Elect, Steve Kifowit-Treasurer, and Kyra Rider-Secretary

Board Members: Kenneth Beynon, Donna Carlson, Tony Paris, Tom Pulver, Chris Riola, Deanna Welsch Absent: Andy Geary, Greg Wheaton, Diane Martling

Guests: Sunil Koswatta, Dave Clydesdale

I Call to Order

President Omar Adawi called the meeting to order at 12:19 pm.

II Minutes

The minutes of the IMACC Board Meeting of Thursday April 4, 2013 were reviewed. After a few minor changes, **Tom Pulver moved that the IMACC Board accept these minutes as amended. Tony Paris seconded the motion and the motion carried.**

The minutes of the IMACC Board Meeting of Friday April 5, 2013 were reviewed. After a few minor changes, **Connie McLean moved that the IMACC Board accept these minutes as corrected. Tom Pulver seconded the motion and the motion carried.**

III Reports

- a. Publisher/Exhibitor Coordinator (Rodger Hergert)
Nothing new to report
- b. Placement and Assessment Committee (Beth Beno)
Beth reported she had nothing new to report. Bob Cappetta suggested the committee may have to work on recommendations based on the PARCC exam.

- c. Scholarship Committee (Angie Gum)
Nothing new to report. 2013 award winner has not yet contacted Steve for payment.

- d. Membership Committee (Diane Koenig)
Diane reported that packets were mailed to each college. Later conversation suggested that maybe the mailing has not yet gone out. Deanna will push to get that done sooner than later.
Membership did not meet this past summer. Omar suggested a meeting for summer 2014 be scheduled now to avoid conflicts.
Deanna shared a draft of a letter the membership committee has developed to send to all members attending the conference with some general information about Allerton.
Connie suggested membership committee collect contact names for each college at the business meeting.
Steve presented the membership numbers. There is usually a drop at this time of year because membership ends 6/30. The drop is unusually large this year. The membership form on-line has not been updated.

- e. Nominations & Elections Committee (Connie McLean)
Connie needs to find candidates for the three general board positions, president, and confirm possible reappointments of secretary and treasurer. Finding a candidate for president is challenging.

- f. Curriculum Committee (Keven Hansen)
 - (a) Common Core – John Noak developed a gap analysis based on survey information collected by Bob Cappetta.
 - (b) Statistics split – How to differentiate business and general education statistics. There is only one IAI number. There is a committee working on suggestions for the IAI panel
 - (c) PMGE to be added to the IAI articulation guide. This has been difficult but Keven is trying to complete this by 10/25 so it can be presented to the IAI panel.
 - (d) Elementary Education certification is changing in 2017. It is going to require college algebra and statistics. Guidance from ISBE and 4 year institutions to find out what is needed for the math for elementary education teachers. Jim Olsen (Chair of the ISMAA Teacher Education committee and professor at Western Illinois University) will spearhead a mini-conference in February to invite ISMAA, IMACC, IMTE to discuss the needs.

- g. Constitution/Bylaws Committee (Bob Cappetta)
Conflict of interest forms have been signed. Discussion regarding if this requirement be added to the constitution. It will just be a policy to follow the IRS requirements.
- h. Treasurer's Report (Steve Kifowit)
General fund numbers look good.
Amount of money in the scholarship fund has been constant for last four years. Scholarships awarded are balanced by scholarship fund raising.
Taxes need to be filed by Nov 15. Steve typically has this document for this meeting. If anyone is interested in viewing our return, please email him.
IMACC seems to have gotten out of the habit of doing a hospitality donation to AMATYC. Steve thinks that the letter AMATYC usually sent out is no longer being mailed or directed to the correct person. We have \$250 approved in the budget for this purpose. Steve will write a check and get that out soon.
- i. Budget Committee (Steve Kifowit)
Steve had nothing new to report.
- j. Program Committee (Omar Adawi)
Past Conference:
SurveyMonkey was used to poll conference attendees. Omar presented the survey results. Based on these results, Bob suggested putting note paper and pens in the packets, identifying first time members, stronger presentations on Saturday morning, fewer pastries and carbohydrates at breakfast, and putting committee meetings on the schedule and assigning them a room.
Thursday night history of Allerton video was nice.
Discussed ways to welcome first timers; Friday morning breakfast for newbies and maybe an event Thursday night.
We may have to consider other facilities for our conference. Allerton is great but we are close to outgrowing the facility.
- Current Conference:
Omar has confirmed with Paul Zorn (Past-president of MAA) keynote topic: Extreme Calculus and either keynote or breakout session regarding his experience editing a mathematics magazine. Alan Tussy, Cengage, the Eureka! Experience – keynote for Friday morning. Omar touched base with the publishers – Dave Sobeki and Kathy Almy were suggested again. Bob suggested Mike Sullivan (statistics).

The following are suggested breakout sessions:

Kim Polly

Andy Geary – GeoGebra

ICCB update

Classroom management – sharing conversation

Teaching calculus

Talking about developmental math, math for el ed, etc

Birds of a feather – Algebra and the common core (Sunil)

Hawkes session

AMATYC speaker

Chairs roundtable

Sonya Armstrong (NIU), Joanne Kantner - Literacy

Common Core/PARCC

Jim Olsen - Math for El Ed teachers

Omar will put a call out later for presenters.

k. Conference Coordinator (Sunil Koswatta)

Sunil has not received a copy of the contract from Allerton yet.

Bob moved to maintain the same pricing schedule for the 2014 conference as the 2013 conference. Tony Paris seconded, and the motion carried.

l. Awards Committee (Deanna Welsch)

Paul contacted Deanna and has a meeting scheduled next week. They are going to push hard to get nominations for 2014.

m. Communications (Diane Koenig)

The webpage is rather mundane. It is great as a repository for information but it doesn't work well for marketing. We looked at other AMATYC affiliates websites. Kyra and Deanna will talk to James about modifying the look of our website.

n. Historian (Jim Trefzger)

Nothing new to report. As the historian, Jim would like to be involved in helping with the 40th conference.

o. Webmaster (James Jones)

Nothing new to report.

IV Old Business

A. Strategies to increase membership

Reach out to past members and find out why they are no longer members. Steve is more concerned with the schools who have never been institutional members than the ones who just recently dropped off the list. As the past-president, Bob Cappetta, will draft a thank you to all the institutional members and a letter to non-institutional members explaining why they would want to become an institutional member. Steve suggested a thank you plaque for colleges that support IMACC presidents.

B. Delegates

AMATYC State delegates – Diane Koenig, Andy Geary, Tom Pulver
AMATYC Affiliate delegates – Connie McLean, Omar Adawi, Bob Cappetta
ISMAA Delegates – Tom Pulver, Bob Cappetta, Paul McCombs is a board member.

C. Summer Membership Committee Workshop

- a. Logo – Bob and Rodger will continue to work on the logo. We like the blue and white color scheme and two different sizes of the logo. Perhaps model the SURS logo.
- b. Dual Credit – National Alliance of Concurrent Enrollment Partnerships (NACEP) 2014 conference in Chicago. There is a push to increase dual credit courses. ICCB will host training throughout the state.
- c. Newsletter – communication committee - create a form to get more updates on members, contact department chairs for job openings and retirees.
- d. Summer workshop – since 2015 is the 40th anniversary, we should meet to discuss how to make it special. Friday, May 30, 2014 from 12-8pm tentatively in Peoria.

D. Archivist

Tom Pulver and Steve Kifowit are going to get together and start going through the boxes of stuff. Tom will do some at home if IMACC can purchase a scanner for such use.

E. Mission Statement Committee

Greg sent an updated mission statement

We worked with it as a group for a while and then it was recommended to send the reworded document back to Greg and revisit during our Thursday, Spring 2014 meeting.

V New Business

A. New Articulation Guide and PMGE

Keven is working on this and updating the layout.

B. Business and General Education Statistics

Kim Polly , Mike Sullivan, and Bob Cappetta are working on this

C. Common Core and PARCC

We are looking to invite a speaker on this topic to the conference

VII Adjournment

Kyra moved to adjourn, Tom Pulver seconded, and the meeting was adjourned at 4:50 pm.

Respectfully submitted,
Kyra Rider