

**Present:**

Officers: Connie McLean - President, Omar Adawi -Past President, Andy Geary- President Elect, Steve Kifowit-Treasurer, and Kyra Rider-Secretary

Board Members: Linda Blanco, Donna Carlson, Kim Martin, Tony Paris, Tom Pulver, Chris Riola, Christian Roldán Santos, Deanna Welsch Absent: Kenneth Beynon

Guests: Dave Clydesdale, Keven Hansen, Diane Koenig, Sunil Koswatta, Jon O'Dell

**I Call to Order**

President Connie McLean called the meeting to order at 11:06 pm.

**II Minutes**

The minutes of the IMACC Board Meeting of Thursday April 3, 2014 were reviewed. After a few minor changes, **Tom Pulver moved that the IMACC Board accept these minutes as amended. Tony Paris seconded the motion and the motion carried.**

The minutes of the IMACC Board Meeting of Friday April 4, 2014 were reviewed. There was a motion carried to change a line item in the budget, but this was not shared with the group on Saturday nor was it voted on. Revisit this for the next proposed budget. After a few minor changes, **Linda Blanco moved that the IMACC Board accept these minutes as corrected. Donna Carlson seconded the motion and the motion carried.**

**III Reports**

- a. Publisher/Exhibitor Coordinator (Rodger Hergert)  
Nothing new to report.

- b. Placement and Assessment Committee (Beth Beno)  
Beth shared five documents:

- The IMACC Placement and Assessment Committee (proposed) Mission Statement
- Academic Outcomes Assessment – A Glossary of Terms
- Academic Outcomes Assessment – Best Practices
- Summary Report – Survey of Math Placement Practices in Illinois Community Colleges.
- Placement and Assessment Committee – Summary Overview of the PARCC Exam and its possible effect on math placement (April 2014.)

Omar requested a change to Best Practices document, item 10 – Parkland does not participate in WEAVEonline. Check with Roberta Christie to see if Shawnee still participates.

The Board questioned if they were to approve the proposed Mission Statement. It was decided that it is for the committee to approve the mission statement.

c. Scholarship Committee (Angie Gum)

Nothing new to report.

Both scholarships from last year have been paid for a total of \$2,000. It was questioned as to whether the scholarship forms have been updated to allow for permanent residents to apply. This change will have to be made in early spring due to the March 1 deadline.

d. Membership Committee (Diane Koenig)

A letter was sent to all new conference attendees. Deanna updated a list of contact information for all the colleges. The cover letter was updated and 52 membership packets went out in the mail last week. The cost for these mailings was \$71.40 cost.

We discussed sending reminders to all members whose membership is expiring this year. Last year we sent a message from the President encouraging everyone to check the website and renewal date.

Memberships must be renewed by 1/15 to vote. Send reminder in December so members can be guaranteed the right to vote.

Omar said his dean would like a reminder of when institutional memberships lapse. June 30 is the end of the year. Steve sends reminders to institutions in February if they have not yet renewed.

Ratio of life members to current members is about 33%. Should we evaluate the criteria for becoming Life Members? We need to better define active membership perhaps: attend a percentage of conferences, serve on a committee, etc. Deanna is the chair, she has heard this conversation, she can get a feel for the process and we can revisit in the Spring. Steve is concerned that it can be perceived that we can't get new members since a third of our members are lifetime members.

Deanna and Diane will update the Lifetime Membership form to be filled out by potential members. Every 10 (or so) years send a postcard to Lifetime members to update our records.

e. Nominations & Elections Committee (Andy Geary)

Andy needs to find candidates for the three general board positions out going Deanna (needs to think about it), Chris Riola (wants to re-run), Kenneth Beynon (missed the last 3 meetings, might not be interested??) Consider Laurel Cutright who ran last year, Jennifer Watkins, Joe Dethrow (John A Logan). Check with committee chairs and confirm possible reappointments of secretary and treasurer. Finding a candidate for president is challenging – Paul McCombs was suggested. Andy will ask at the AMATYC conference, email committee chairs, and board members for suggestions.

f. Curriculum Committee (Keven Hansen)

The Curriculum Committee has been very active this year. On 3/1/14 there was the Teacher Ed Summit in Springfield, the committee met in Allerton in April, and met last weekend for their Fall meeting. A summary of their outcomes:

- (a) Redesign articulation guide. Initial go through mostly format and style changes, next round revision of actual descriptions. Many of the course descriptions are outdated and no longer align with the IAI course descriptions. A Task Force will be created to make these changes. Besides IMACC members there will be some ISMAA volunteers also. There is enough work that the Task Force will have subcommittees.
- (b) Geometry – The Curriculum Committee proposed a position paper. Look at where Geometry is really needed as a pre-requisite, etc. This is just a suggestion, not a “rule.” Would have to go through the IAI Math Gen Ed panel for approval and shared with ICCB and IBHE. ISMAA might be the biggest hurdle; we are not trying to water down the curriculum. We want to align the course prerequisites with the prerequisite knowledge necessary for future success.
- (c) Business and General Education Statistics – The distinction between the two needs to be made clear. Both courses have the same IAI number and the descriptions in the articulation guide are inadequate.
- (d) Elementary Teachers Courses – Teacher licensure issue. New requirements are coming down the line. Likely those pursuing elementary education will need college algebra and additional statistics. Students pursuing middle school licensure will likely need calculus. Heartland College to host another Summit this March.
- (e) College and Career Readiness – (PARCC) There will be pressure to accept PARCC scores for readiness of transfer courses (Score of 3 with 4<sup>th</sup> year of math). Not necessarily for course placement. There is only pilot data available. Students take the PARCC exam in Algebra 2 so they could be sophomores. Expiration date on PARCC? None on ACT, so there shouldn't be one on PARCC. Maybe 18 months after they graduate HS.
- (f) CAO/CSSO (June and October memo) – IMACC needs to respond.
- (g) Brian Duram (ICCB) in November looking to start up the Developmental Education Advisory Council
- (h) CAO were sent memo from Brian Duram asking for input. Group to study PARCC test items – how should a student perform on this item to be college ready? 1.5 hour webinar training, 6 hours of time to do judgment survey online 11/14 – 1/15.
- (i) Placement and Assessment committee will have to work closely with Curriculum Committee on all PARCC issues.

g. Constitution/Bylaws Committee (Omar Adawi)

Bylaws need to be checked regarding changes to the Articulation guide. Does there need to be a change to the constitution for the tax exempt status? Christian brought up that maybe the membership doesn't need to vote on the budget, is it a sense of history. Changes to the constitution requires a 2/3 vote of the voters - not membership. Constitutional bylaw or amendment – general membership should approve the budget. Constitution should also contain a definition of a quorum. Does this need to be a change to the constitution or a bylaw? Changes to the by-laws can be done by mail. Do we have to wait a year to vote? Can we present at the April meeting and then vote 30 days later? Define what the membership responsibilities consist of: vote on the budget, other items that need to go to the membership. This ties to the purpose of the Saturday meeting. Bring suggestions to the next meeting so we can quantify what we are doing.

Table this because our 501c3 status is contingent on the constitution as it stands. Once our tax exempt status is attained, then we can work at making changes.

h. Treasurer's Report (Steve Kifowit)

Steve shared balances of the general fund and scholarship fund at close of last year and as of today along with the income and expenses from the 2014 conference.

Connie will need some funds to attend the AMATYC conference. Line items for AMATYC representative, NeiSCoR, and NCTM representatives have budgeted funds. These funds can be used to help send Connie. Connie requested \$500 to help fund her travel.

AMATYC Hospitality requests used to come in the spring to the president. About 4 years ago, this changed. Connie has gotten a request she didn't know that she needed to forward to Steve. Omar missed it last year because he thought it was memo regarding the conference.

i. Budget Committee (Steve Kifowit)

Steve had nothing new to report.

j. Program Committee (Connie McLean)

2015 Conference:

ICTCM speaker – Brian Lukoff (Harvard Physics) on the topic of Analytics, all audience participates with their phones with more than just a multiple choice question. He creates groups based on ability and location in classroom. Lots of data, really cool! Brian will be coming to Harper College in January. Brian will be the Keynote speaker and present during one of the concurrent sessions. Marv Johnson is scheduled for the morning session and humorous Friday night session. PARCC speaker will come again with an update.

Connie updated the Speaker information form, she needs speakers.

k. Conference Coordinator (Sunil Koswatta)

Numbers for conference about 80 can stay on site. Thinking up to 190 at the 2015 conference. It is Mom's weekend. Best Western didn't want to hold a block of rooms this year, but we will have a block of 10 rooms for 2015. There was lots of space at the hotel in Decatur, likely less expensive, and about the same distance to Monticello. Add to the letter and consider getting a block of rooms in Decatur.

Conference t-shirts – Map of Illinois with CC districts on the back and IMACC logo on front. Looking at royal blue with white print. Linda will check pricing, give an estimate, then order. All pre-ordered shirts will be sold at cost and we will have some available at the conference for a slightly higher price any profit to go to scholarship fund. T-shirt order forms will be mailed directly to Linda.

Sunil received a contract from Allerton, there have been small changes to prices this year. Connie and Sunil will contact Allerton about the price changes. If we go over 120 attendees we won't fit in the library. In which case we will have general sessions in the cafeteria and meals would be served in a tent out back. There is an additional charge for the tent and heaters for the tent.

Drink tickets: Why can only use them on Friday and not on Thursday? Ask Roger about the tickets.

Publisher sponsored breaks does this come from table fees or a separate check? We need to find out some of this information from Roger. Roger will set table fees.

Break out tables – grading tables on Friday night with scholarship tip jar.

Make PowerPoint presentations available on website post conference. James Jones had some reservations about doing this. Idea was dropped.

Gift ideas: Coffee mugs, lavender eye pillow, post-it note pad, beer glasses

**Tony Paris moved to maintain the same pricing schedule for the 2015 conference as the 2014 conference. Deanna Welsch seconded, and the motion carried.**

l. Awards Committee (Deanna Welsch)  
Deanna emailed members last week with a reminder to nominate people and the nomination deadlines. Deadline for Teaching Excellence award is the end of this month. Other awards have 3/1 deadlines. The 2014 winner of the IMACC Teaching Excellence Award will be forwarded on for the AMATYC Teaching Excellence Award. Kyra is working on this since the candidate is from her school.

m. Communications (Diane Koenig)  
ConneXion was updated in June no hard copies were sent this summer due to an issue with Kinkos not able to drop ship because there were fewer than 100 items.

Discussion as to if we continue sending hard copies. Institutional contacts and VP's are to continue to get hard copies.

Facebook: Deanna is posting informational tidbits: Connection deadlines, etc.

n. Historian (Jim Trefzger)  
Looking for reflections from past presidents and members. History committee created a book spanning from 1975-1995. Let's create a new book for the 50<sup>th</sup> anniversary. Need a committee to create this. Tom Pulver has scanned in the old book and it is available on Dropbox.

o. Webmaster (James Jones)  
Nothing new to report.

#### IV Old Business

A. Poster for AMATYC  
Behind schedule since Andy didn't get information as requested in email. Andy has a good start on pictures, and information from the past, needs current information and future information. Suggestions for current: Math Ed Summit, Almy's PMGE course, revamping the Articulation Guide, Diane Koenig is AMATYC newsletter editor, several members have been part of AMATYC's Project ACCESS. Estimate scholarship funds paid out in the past.

Andy asked if it was okay for students to put their design club logo on the poster – everyone was in agreement of this.

**B. Strategies to increase membership**

Reach out to past members and find out why they are no longer members. Steve is more concerned about the schools who have never been institutional members than the ones who just recently dropped off the list.

As the past-president, Bob Cappetta, will draft a thank you to all the institutional members and a letter to non-institutional members explaining why they would want to become an institutional member.

Steve suggested a thank you plaque for colleges that support IMACC presidents.

**C. Delegates**

AMATYC State delegates – Diane Koenig, Keven Hansen, Tom Pulver

AMATYC Affiliate delegates – Connie McLean, Omar Adawi, Andy Geary

ISMAA Delegates – Paul McCombs

2014 NCTM – Dawn Peterson

2015 NCTM Andy Geary

**D. Archivist**

Tom Pulver it is in process, he will look for some pictures for the poster project/book.

**E. Tax Exempt Status**

Tax exempt forms have been filed, just waiting for word from the IRS.

**V New Business**

**A. New Articulation Guide Task Force**

Keven is working on this and updating the layout.

**B. Mathematics Teacher Education Summit – Suggested chairs: Roberta Christie**

from IMACC and Jim Olsen from NCTM is too busy but will find someone else.

**C. 40<sup>th</sup> Anniversary Conference (April 9-11, 2015)**

**D. Future conference dates 3/31 – 4/2 2016, 2017: 4/13 – 15**

**E. Special meeting of the board if the rates from Allerton go up. This will be voted on by the board electronically.**

**F. Christian will send out an email to try and find out how many math faculty are in the state. He will collaborate with Diane Koenig to get the list Deanna created this summer. Be aware that some schools have more than one Math Department (IE Math and Developmental Math).**

**VII Adjournment**

Tom Pulver moved to adjourn, Christian seconded, and the meeting was adjourned at 3:29 pm.

Respectfully submitted,  
Kyra Rider