

**IMACC Board Meeting
Parkland College**

Thursday, March 31, 2016

Present:

Officers: Andy Geary- President, Connie McLean - Past President, President Elect – Paul McCombs, Steve Kifowit-Treasurer, and Kyra Rider-Secretary

Board Members: Linda Blanco, Donna Carlson, Laurel Cutright, Kim Martin, Jeremy McClure, Tony Paris, Chris Riola, Jennifer Watkins Absent, Tom Pulver

Guests: Rodger Hergert

I. Call to order

President, Andy Geary called the meeting to order at 1:08 pm .

II. Minutes

The minutes of the IMACC Board Meeting of Saturday, October 3, 2015 were reviewed. After a few minor changes, **Tony Paris moved that the IMACC Board accept these minutes as amended. Connie McClean seconded the motion and the motion carried.**

III. Reports

a. Publisher/Exhibitor Coordinator (Rodger Hergert)

In good shape this year the usual vendors of Perason, McGraw-Hill, Cengage, and Hawkes. Wiley got in touch with Rodger. They had fallen off the list a couple years ago. We will have 5 publishers with a total of 8 tables. Allerton does not charge us for the tables so everything we make goes toward our expenses. Most of the vendors are paid up. McGraw-Hill did not sponsor a social event this year but Wiley picked one up.

b. Placement and Assessment Committee (Beth Beno)

Beth said her report is essentially the results from the Survey Monkey placement survey. Unfortunately, we were unable to print the results to discuss at this meeting. Andy is working on getting a more printer friendly version.

c. Scholarship Committee (Angie Gum)

There were 2 complete applications this year but they were both well qualified. Therefore, the committee would like to grant both applicants a scholarship. The candidates are Baylie Little from Carl Sandburg College who will be attending ISU and Matthew William from Rock Valley College who will attend University of Illinois-Champaign. The committee recommended each candidate receive a \$1,250 scholarship.

Tony Paris moved to grant the scholarships as proposed by the Scholarship Committee. Paul McCombs seconded and the motion carried.

d. Membership Committee (Diane Koenig)

A mailing went out in the Fall and the committee received good feedback. They are running low on brochures and would like to order more. Connie suggested adding to the brochure that voting will be done electronically so membership allows you to vote and you don't need to be at the conference to vote.

This led to questions about institutional membership and voting; For example, does the institution have a vote? (Under the Dues section in the Constitution) "A member institution can delegate one member to vote in elections and on issues." The institution has never been given a ballot.

How can we best "sell" institutional memberships since budgets are tight, it might be harder for institutions to buy-in. We discussed reducing the fee for intuitional members but the fee is tied to the cost of the conference. The included conference fee is the best way to sell the intuitional membership.

Is it time to put some money into a database and website so that it is more usable than what we currently have? Our database is currently a spreadsheet. The issue with hiring to create a website is that we cannot easily do future edits/changes. We have to keep paying for updates. James can do it but he needs manpower help. Need website with discussion board, payment, and database capabilities. None of this is “that hard” but time is a major issue. We all work other full time jobs. There may be members in our general membership who has these skill and we can try asking for volunteers. Andy suggested that students at Harper might be able to work on the project.

Steve will create a wish list for the database. Discussion of making the project semi-paid but it would maybe be better to use as a credential to add to resume/CV. Do we need to add a committee? How do we do this? Ad-hoc committee can be created by the President or the Board. Create a Web – Database committee. Andy will bring it up at the opening session and Business meeting to see if we can get volunteers. Ask James Jones if he will chair the committee. Committee will have to investigate options, including costs and implementation timeline. 1) Investigate options and present to the board for Fall meeting. 2) Implement whatever is chosen. Committee could be dissolved or reduced to a maintenance committee and maybe tie in with the standing Webpage/FB committee.

Steve shared membership stats. Only change is that he just received a check for Moraine Valley so they are paid up to 2016.

319 Current members (including 90 lifetime members)

28 memberships expired in June and haven't been renewed

20 new members since July 1, 2015

237 members receive ConneXion by email only

e. Nominations & Elections Committee (Paul McCombs)

President Elect – Steve Kifowit

Treasurer – Natalie McGathey

Secretary – Kyra Rider

Board of Directors

Donna Carlson (College of Lake County) re-elected

Dan Kernler– Elgin Community College

Jackie Chalmers – Black Hawk College

f. Curriculum Committee (Keven Hansen)

- i. Geometry Statement – when is it going to be officially pulled off the articulation guide? IMACC/ ISMAA (votes next week) has given preliminary approval. The IAI Panel meets in 2 weeks should be approved at that time. Some schools are waiting until the official word before they can/will remove the requirement.
- ii. DEAC (Developmental Education Advisory Committee) met recently via webinar. Discussion of development of “transitional courses” that would be taught at high schools and would guarantee college level placement upon successful completion. Partnership Project breakout session tomorrow by Kim Polly will highlight a model where students get placement into college courses based on taking “developmental courses” at HS and passing the college final exam. Encourages fourth year math enrollment in the high school.
- iii. Discussion of the state push for “co-requisite models”. Harper offers Quantitative Literacy and General Education Statistics with co-requisite class (with dev number) that meets one hour a week. The PMGE is not successful because it is not being promoted correctly and it is 5 credit hours vs 4 hours of Intermediate algebra. The co-requisite model could help students get in and out. The IAI Gen Ed Math Panel at one time looked at prerequisites as a hurdle to prove college readiness. Local enforcement of IAI guidelines is up to the school. IAI panels do not police schools. Olney Central is looking to do away with elementary and intermediate algebra this summer. Students will use ACCUPLACER remediation and sign up for 1 – 5 credits of remediation to place into college ready.
- iv. Future topics of discussion for the committee include:
 1. Using PARCC for placement
 2. Placement options now that COMPASS is ending
 3. The state's switch to SAT from ACT
 4. Changes to Business Statistics – Looks like the business panel wants to make this a class that cannot be taught in the math department. Gen Ed Stat will no longer count as

Business Stat. Pushing to have all applications problems be business based. Some schools have (Heartland Community College) have discontinued business stats. Olney and Harper a Business Stats class but it is taught in the Business department. In the future, the business stat may not carry both IAI codes

5. Changes to the Calculus sequence by the Math Majors Panel
6. PMGE – issues with credit hours, pre-requisites, inclusion of right triangle geometry
7. AP credit legislation.

g. Constitution/Bylaws Committee (Connie McLean)

Nothing new. Steve suggested cleaning up the Dues section in the constitution particularly the part regarding Institutional membership. Maybe update the institutional membership form. Another issue is that in order to have voting privileges for the election of officers a person must be a “member of record” by 1/15. What is a reasonable amount of time to allow for processing? If a check comes in on 1/14, then what? In the future, membership can be renewed electronically and the database will be updated continuously. Again this is something that can be resolved with the website/database. For now, let’s stick with the 1/15 date.

Connie suggested we might need a new article regarding elections and balloting separately.

h. Treasurer’s Report (Steve Kifowit)

Steve Kifowit shared the balance sheets for the IMACC general fund and scholarship fund. Note the new CD’s that were opened. We aren’t making much interest, but it is better than nothing. We have a good balance in our general fund now. It is reasonable to spend some money on the website.

Ideal situation would be to have \$30,000 in the CD so that we could cover one “failed” conference. The remaining balance in the general fund would be money we could put toward worthy causes.

The scholarship for \$1,250 was not paid out last year. We don’t know why but the student did not request the funds.

i. Budget Committee (Steve Kifowit)

Steve commented on the proposed budget. One change he made was to the conference speaker fee. This line was increased to \$2,500 from \$2,000. We have been lucky to get good speakers for very little cost in the past but this might not be the case in the future. It would be nice to pull in more out of state speakers. Do we put a very rough estimate in for the website? It’s too early to speculate. Let’s wait until the Fall meeting when the committee has done some research and has a reasonable estimate. We can amend the budget for web costs in the Fall, if necessary.

Linda motion, to present the proposed budget to the general membership Saturday morning. Chris Riola seconded . Motion carried.

Tony Paris then amend the proposed budget to add a line item for Promotional Items for \$1,000 in both Income and Expenses lines in the general fund. This is for the promotional items that we have sold in the past such as sweatshirts/t-shirts. Laurel Cutright seconded and the motion carried.

j. Program Committee (Andy Geary)

No speaker cancellations, program looks great. Herb Gross is doing 4 keynote talks for us. Herb will be turning 87 on Saturday. He did not ask for any stipend just for his costs to be covered. We will have birthday cake and ice cream for dessert on Friday.

k. Conference Coordinator (Sunil Koswatta)

About 104 people registered for the conference. No one registered as a new member this year. Is this an error? Or the result of decreased budgets? There is no tent this year.

Only one refund request this year, Byron Hunter (CLC) due to a death in family. **Donna Carlson moved to approve the refund, Connie McLean second, and the motion carried.**

Linda Blanco – we will be able to order hoodies and polo shirts. Polo is \$42 and the hoodie is \$40 write a check to IMACC. We will pre-order shirts in the future.

- l. Awards Committee (Deanna Welsch)
No updates.
- m. Communications (Diane Koenig)
ConneXion deadline is 4/15, 10/15, 1/15. 130 hard copies are being mailed, she has to prepare for mailing on her own so the deadlines have to be firm. Please send information regarding people and information about your schools. If you have something that is going to be late, send Diane a heads up.
- n. Historian (Jim Trefzger)
Omar and Jim will go through the box and bring to the Fall meeting to determine which hard copies of archived information should be kept.

IV. Old Business

- a. Strategies to increase membership – discussed in reports
- b. Archives – see Historian (reports)
- c. IMACC and AMATYC scholarship – hold until the Friday meeting
- d. Voting for the geometry prerequisite – any comments? None.
- e. Rebuild the website – see long discussion under membership report

V. New Business

- a. AMATYC proposed position on course prerequisite time limits – FYI
- b. Get Paul names of people who might be interested in board positions for 2017 elections

VI. Adjournment

Chris Riola moved to adjourn the meeting, Paul seconded, the meeting was adjourned at 4:10 pm.

Respectfully submitted,
Kyra Rider
Secretary, IMACC