

Present:

Officers: Steve Kifowit - President, Paul McCombs – Past President, Sunil Koswatta - President Elect, Natalie McGathey – Treasurer, and Amy Frankel - Secretary

Board Members: Linda Blanco, Donna Carlson, Laurel Cutright, Kim Martin, Chris Riola, Jeremy McClure, Dan Kernler, Jennifer Watkins, Kyra Rider

Guests: Diane Koenig

I. Call to order

President, Steve Kifowit, called the meeting to order at 8:26 pm.

II. Reports

a. Membership (Diane Koenig)

This year, as of the conference, is 185 which is down from 224 last year. There are 91 Lifetime members (not included in the 185). 53 members did not renew from last year to this year. Will discuss via email at a later time: encouraging new faculty to join, encourage non-renewals to renew. Brochures will be sent out in the Fall to solicit membership.

b. Communications (Diane Koenig)

c. Printing and postage has gone up a little (\$319.89 Summer, \$354.64 Fall, \$361.29 Winter over the past year). The newsletter is produced in multiples of 4 pages. Discussion was had about who gets a mailed copy of Connexions and who gets a digital copy. When people renew/pay for membership they choose the format. One problem is Lifetime members don't fill out a new membership form every year, so they may not update to receive a digital version – any that are receiving a mail copy should be contacted to see if they want to switch to digital. Winter deadline is 1/15/18 (which must contain conference info and form). Paul McCombs recommended including a reminder about the 5 IMACC registration fee waivers. Send Diane information about committees, state or school initiatives, member activity.

d. Publisher/Exhibitor Coordinator (Rodger Hergert – not present)

Steve Kifowit reported Rodger will continue for now, but will need someone to take over duties next year when Rodger takes over as conference coordinator. Send recommendations to Steve Kifowit. In the mean time, Steve will start talking with folks who have shown interest in being involved.

e. Placement and Assessment Committee (Beth Beno – not present)

Discussion was had about ALEKS and cut-off scores. Many schools are using an SAT score of 530 as the cut-off for “college-ready” (the new SAT). And others are using 570 as the cut-off.

f. Scholarship Committee (Angie Gum – not present, Diane Koenig)

None were awarded this year. The committee decides the number of awards and the dollar amounts. For now there has not been a need to consider awarding more scholarships (neither number nor amount). In the future, if there are several applicants, we could discuss voting to authorize more money since no money was awarded this year. Will keep it at \$2500 for now, and do not roll over this year's money to next year. Those in attendance agreed that a better job needs to be done in recruiting applications.

g. Nominations & Elections Committee (Steve Kifowit)

There were only 64 votes cast in this year's election. The number has been low for a few years. Discussion of why: uncontested spots, forgetfulness, ignoring emails?

- h. **Constitution/Bylaws Committee (Paul McCombs)**
Nothing to report – no changes.
- i. **Treasurer’s Report (Natalie McGathey)**
Natalie submitted the balance sheet that is current as of March 31, 2017. The audit of the accounts revealed the CD is not earning much interest. A discussion was had about moving to a different type of account or other options. A brief history of the CD was given by Steve Kifowit: for the purpose of having money on hand for a “flop” conference. Natalie will look in to other options and report back in the Fall. Kyra Rider asked if the board could give Natalie the authority to act if there was a good deal that needed quick action. Recommendations of options to look into: mutual funds, small town banks, teacher credit unions.
Linda Blanco made a motion to provide Natalie with the authorization to switch from the current CD to an alternate low risk investment. Chris Riola Seconded. Motion unanimously approved and carried.
- j. **Budget Committee (Natalie McGathey)**
Natalie distributed the 2017-2018 budget. Final vote and approval will be done at Membership meeting tomorrow. Discussion was had about adding \$7000 under “Expenses” in the 2017-2018 budget for the website, and about changing the amount for speakers from \$2500 to \$3000. Dan Kernler moved to approve these changes. Discussion continued: Steve Kifowit recommended raising the Fall and Spring Board meeting expenses to support those board members who do not receive any support from their home institutions – especially those that have to travel a great distance. **Laurel Cutright amended Dan Kernler’s motion to include raising the Fall and Spring Board meeting expenses to \$500 in order to offset travel and lodging expenses for board members and officers. Paul McCombs seconded the motion. The motion carried unanimously.**
- k. **Program Committee (Paul McCombs)**
1pm speaker was not able to fly in due to flight cancellation – she was very apologetic. That time slot was replaced with Park excursions and networking. In addition, Kevin Hansen asked that the Math Chair Discussion could continue during that time, and it was discussed that perhaps this additional time for Math Chairs to meet could be expanded. Everyone agreed that this evening’s speaker was fantastic!
- l. **Conference Coordinator (Sunil Koswatta)**
Sunil was able to negotiate with the Allerton Conference Center and get them to change back to charging per ticket used rather than paying \$800 up front for 200 tickets. He was also able to get them to agree to the per ticket charges going forward into future conferences. 2020 conference dates have been set.
- m. **Awards Committee (Deanna Welsch – not present)**
Steve Kifowit reported the award recipients for this year:
Teaching Excellence: Paul McCombs.
Lifetime Service: Catherine Moushon from ECC.
- n. **Historian (Jim Trefzger – not present)**
Steve Kifowit reported Jim will be stepping down as Historian, and Rodger Hergert has accepted this role and will work on a new blue book.
- o. **Webmaster (James Jones – not present)**
Steve Kifowit will contact him to get leadership updated. And Amy Frankel will send minutes.
- p. **Curriculum Committee (Keven Hansen – not present, Dan Kernler)**
Dan Kernler reported on the High School transitional course as related to the Post-Secondary Workforce Readiness Act, co-requisite activity as Lewis & Clark, and the committee is looking at the

articulation guide and considering revising the following: Statistics, Discrete Math, Mathematical Modeling, Business Calculus, and Finite Math.

III. Old Business

- a. IMACC Scholarship - No discussion
- b. AMATYC Scholarship – Recommend Jeremy McClure based on yesterday’s vote
- c. AMATYC Registration Fee Waivers – 1st time attendees are encouraged to apply, especially from institutions that have not been represented at AMATYC previously. We need to advertise more about this and communicate better to faculty. Up to 5 are awarded each year.
- d. IMACC website – tomorrow, Dan Kernler will describe the proposal to the membership and ask for help with: selecting a vendor & recommending a vendor to the board, meeting with the vendor, testing the final product. Dan has the authority to research and make proposals to the board. In the mean-time, Steve Kifowit will continue working with James Jones to keep the current site updated.

IV. New Business

a. Delegates

- i. AMATYC (Nov. 9-12, 2017 in San Diego, CA): Steve Kifowit, Sunil Koswatta, Paul McCombs and 3 other delegates are needed.
- ii. NCTM – None since is held at the same time as IMACC
- iii. ISMAA – Keven Hansen

b. Meetings in 2017/18

- i. ISMAA March 23-24, 2018 in Valparaiso, IN (Tri-section meeting: IL, IN, MI).
- ii. MAA Math Fest July 26-29, 2017 in Chicago, IL
- iii. NCTM April 25-28, 2018 in Washington D.C.
- iv. AMATYC November 9-12 in San Diego, CA

c. Future IMACC Conference dates

- i. April 12-14, 2018
- ii. April 11-13, 2019
- iii. April 2-4, 2020

d. Date for the Fall board meeting

Tentatively: October 14, 2017 at 1pm at Prairie State College

e. Policies & Procedure Manual

Steve Kifowit started discussion of the need for this. It would not be a binding document, just a place to keep current practice and procedures. He has a rough draft of one, but would like a person or group to take this on and have a draft ready for the Fall board meeting. It is a board document so membership approval is not needed. Kyra Rider recommended contacting Keven Hansen. Steve Kifowit has already contacted past presidents. It should include duties of officers. Natalie McGathey suggested including intent when each policy/procedure is written/included. Discussion was had about a policy regarding membership – instead of restricting who can be a member, allow anyone to apply and then “kick out” anyone who is violating the spirit of IMACC? Perhaps add conditions for membership or a Terms & Conditions when a person signs the membership application? Donna Carlson asked if there had been a thorough reading of the constitution and by-laws recently to see how allowing membership sign-up online might affect membership votes, etc.. For example, amending the constitution requires a 2/3 majority of voting members, a new by-law requires a simple majority of voting members, to petition the board and any referendum requires 10 members or 10% of membership.

V. Other

- a. **Value of membership:** Should IMACC offer more? Possible things to add value:
*Electronic Journal by members (interviews, compare/contrast methods, etc.) and peer reviewed. Examples are NCMATYC: Collaborate, and Journal of Integer Sequences. Steve Kifowit will be

heading up looking into this and will put together an editorial board – contact him if interested.

*Enhanced online newsletter with legislative news, pictures, featured site or resource, teaching tips, IMACC presenter short version, summary of featured speakers at IMACC (or something to investigate beyond the presentation)

*If you have any further ideas about adding value to IMACC membership, email Steve Kifowit

- b. Linda Blanco has an IMACC sweatshirt and a polo to show to membership tomorrow and they can order through her or buy what she has on hand. Any she has left over she would like to donate to the scholarship fund to be raffled off. **Natalie McGathey moved to approve the donation of any unsold sweatshirts or polos to the Scholarship Fund Raffle. Dan Kernler seconded. Motion carried unanimously.**

VI. Adjournment

Kyra Rider moved to adjourn the meeting, Sunil Koswatta seconded, the meeting was adjourned at 11:10 pm.

Respectfully submitted,
Amy Frankel
Secretary, IMACC