

1. Call to Order

The annual Business Meeting of the general IMACC membership was called to order by Steve Kifowit at 8:36 am. There were approximately 65 attendees.

2. Minutes

The minutes of the Business Meeting of Saturday 4-8-17 were reviewed. **John O'Dell moved that the IMACC membership accept the minutes, Linda Blanco seconded the motion, and the motion carried.**

3. Brief Committee Reports

a. Nominations/Elections Committee (Sunil Koswatta)

Outgoing Board Members Jennifer Watkins, Laurel Cutright, and Chris Riola were recognized and Steve Kifowit presented them with certificates.

Results of elections:

President Elect – Diane Koenig

Secretary – Amy Frankel (re-elected)

Treasurer – Natalie McGathey (re-elected)

Board of Directors

Jeremy Chamberlin from Harper College

Mike Caparula from Kankakee Community College

Laurel Cutright (re-elected) from Olney Central College

b. Conference Summary (Sunil Koswatta)

Coordinator's Report- Final count is 121 registrants. This is Sunil is the outgoing coordinator and Rodger Hergert will be the new Conference Coordinator. And with Rodger taking over as Conference Coordinator, he will be replaced by Jeremy Chamberlin as Publisher Coordinator.

c. Scholarship Fund (Tony Paris)

Awards were given to Samantha Mayberry from Carl Sandburg College, and Victoria Jacobs from Lincolnland College. Please nominate for next years awards; there is a flyer on the IMACC web site.

The following groups donated to the IMACC scholarship fund:

- \$400 From Board Games – all time high!
- \$250 from the Poker Game
- \$142 from Oh Shoot!
- Tony Paris reported that at this time, about a little over \$640 was collected from the raffle.

d. Awards Committee (Steve Kifowit)

Winners were presented last night. Dates and requirements online, please, please, please nominate your colleagues. The James Armstrong Award was not given this year.

e. Placement/Assessment Committee (Beth Beno)

Beth Beno is stepping down as chair and Steve Kifowit will ask Roberta Christie to be the new chair, or if anyone is interested they should talk to Steve Kifowit,

f. Membership Committee (Diane Koenig)

Currently there are 258 members as a result of losing 42 members, but gaining 11 new members. Encourage your fellow faculty to become members. The committee will be sending out packets again to help with recruitment. Diane is stepping down as chair and Chris Riola will be the new chair. Any suggestions for increasing membership please contact Chris Riola.

g. **Curriculum Committee (Keven Hansen)**

A new document on multiple measures has been created by the ICCB. The committee has had discussion about it and is working on a plan of action. The committee is also working on a way to speed up the Articulation Guide revision process.

h. **Communications Committee Report (Diane Koenig)**

- i. **Newsletter:** The newsletter comes out 3 times per year. Some members are still getting paper copies and for the winter newsletter, this cost \$361.29 for printing and mailing. For the next newsletter, members will have to opt-in in order to receive a paper copy – electronic version is the default going forward. Send in any information about your school including new hires, initiatives, and curriculum. New columns implemented: Member Spotlight, Curriculum Corner, Something to Think About. Send any other ideas or suggestions to the new editor Jeremy Chamberlin.
- ii. **Social Media (Kyra Rider):** On Facebook choose other reactions besides “like” to improve exposure and promotion of posts and the group.

i. **Website/Database Report (Dan Kernler)**

Dan Kernler explained the progress of the new site and how that is reflected in the budget. Due to terminating the contract with the previous vendor and starting over with a new vendor, there is additional money allocated to creation of the new site.

j. **Treasurer’s Report/Audit Report/Budget (Natalie McGathey)**

Treasurer Natalie McGathey distributed the Treasurer’s Report of the General Fund and Scholarship Fund.

The website fees of \$1942 out of \$700 budgeted was due to the termination of the contract with the vendor. We will be requesting a refund of the payment due to non-delivery of product.

The scholarship fund is slowly increasing. Members can donate via the membership form.

A question was asked about the decrease in Institutional Dues. The amount from Institutional Dues has decreased because some institutions are just not providing the funds.

A question was asked about the decrease in Publisher Funds. It was explained that it had been lumped in with Conference Funds in previous years, but now will be separated out and funds are still coming in. The fees are: \$125 for 1st table, \$50 for an additional table. Publishers pay extra dollars to sponsor coffee breaks and social hours.

There were concerns about decreasing monies from the conference. It was explained that people are either not staying for the full conference or not staying at Allerton.

Natalie distributed the proposed Budget for 2018-2019.

Changes/additions made by the Board at last night’s meeting:

- Website \$7000 which includes the requested refund.

Roberta Christie moved to approve the budget, John O’Dell seconded and the motion carried

Roberta Christie completed an audit of the IMACC books. It was reported that everything looks good and everything matches.

Linda Blanco moved that we accept the Audit Report, Dan Kernler seconded the motion and the motion carried.

4. Old Business

- a. Conference Waivers (Steve Kifowit): Steve Kifowit reminded the members that there are 5 waivers for conference fees. This year all 5 were given out whereas last year none were. These waivers are intended to support members whose institutions do not provide support and will attend the conference all 3 days. If more than 5 members request a waiver, the 5 waiver recipients will be chosen at random.

5. New Business

- a. *(amended – see below) IRS audit: As a 501(c)3 organization we are regularly audited by the IRS. The last one was approximately 7 years ago. It seems routine and random and is to verify that our 501(c)3 status is appropriate. Nothing to be worried about as we have and keep excellent documentation.
- b. Transitional Math Surveys (Jacob Winters): Please fill out the surveys – and thank you for taking the time to fill them out.
- c. AMATYC Student Research League Competition: If interested in being a judge let Steve Kifowit know immediately after the meeting. He has 2 volunteers already.
- d. IMPACT Document Endorsement: AMATYC asked for our endorsement. The IMACC board voted last night to recommend that membership endorse the document. **Tracey Hoy moved to endorse IMPACT and Kelly Thannum seconded.** Discussion: Many IMACC members were at AMATYC and saw the presentation. There was public review of the document and now it is ready for approval. Diane Koenig, Nancy Sattler and Karen Gaines shared information about the document including that it is a more fluid document and able to be updated more efficiently than in the past. It contains vignettes, good practices and examples. Lot of care was taken by educators who deeply care about student success. Kathy Almy stated that MAA is doing something similar – this is research based and thoughtful. The electronic version of the IMPACT document is available now and a hard copy will be available at AMATYC this fall in Orlando. **A vote was taken and the motion carried.**
- e. IMACC Conferences
 - i. 2019: April 11-13
 - ii. 2020: April 2-4
 - iii. 2021: TBD
- f. Please check your membership status and update it if necessary.
- g. Call for Committee Members: Let Sunil Koswatta know if you would like to be on a committee. There is always a need for more committee members.
- h. Math Contest Winners (Sunil Koswatta): There were 4 submissions and Chris Appuhn was the winner.
- i. The gavel is passed from Steve Kifowit to Sunil Koswatta as the new President of IMACC. Sunil presented Steve with a plaque recognizing his service as President of IMACC.
- j. Steve Kifowit recognized Jim Trefzger for his services in transporting conference speakers for many years.
- k. Sunil Koswatta is presented a plaque to honor his service as Conference Coordinator for many years.

VI Adjournment

Dan Kernler moved to adjourn, John O'Dell seconded . The meeting was adjourned at 9:26 am.

Respectfully Submitted,
Amy Frankel
IMACC Secretary

*Amended after approval, during Board meeting on October 12, 2019. **Amended version:** IRS Audit: 501(c)3 organizations are regularly audited by the IRS. IMACC is currently being audited. It seems routine and random and is to verify that our 501(c)3 status is appropriate. Nothing to be worried about, as we have kept excellent documentation.