



**IMACC Board Meeting
Via Zoom.us**

Tuesday, April 28th, 2020

Present:

Officers: Michael Caparula - President, Natalie McGathey - Treasurer, Amy Frankel - Secretary, Diane Koenig – Past President, Dan Kernler – President Elect

Board Members: Chris Appuhn, Dawn Peterson, Jeremy Chamberlain, Kim McHale, Laurel Cutright, Abigail Bailey, Michael McClure

Absent: Jeremy McClure, Kim Martin

Guests: Rodger Hergert

- I. Call to Order – **President Michael Caparula called the meeting to order at 1:04 pm**
- II. Roll Call and Introductions – Michael Caparula welcomed everyone and then attendees introduced themselves. Michael Caparula thanked Diane Koenig for her service as President this past year.
- III. Review and approval of minutes: **Minutes stand approved as read.**
- IV. **Reports**
 - a) **Treasurer’s Report** (Natalie McGathey): Budget passage – Budget passed with 48 ayes, 0 nays. She didn’t add a line for fall conference. Can be voted on and approved as expenses for the fall conference when it comes up if needed.
 - b) **Membership** (Mike Caparula): Chris Riola sent members whose membership is expiring during the pandemic an email regarding the grace period.
 - c) **Awards Committee** (Mike Caparula) Looking for a volunteer to fill vacant spot on Awards Committee. If interested, let Michael Caparula know. We can also solicit volunteers at the October meeting. Natalie McGathey volunteered. Kim McHale – there was a special presentation event for the student, Brittney Roberts, scholarship recipient, at her school, Heartland Community College
 - d) **Conference Coordinator** (Rodger Hergert): Dates for 2023 conference – talked to Allerton staff about 2023. Looked at the weekend after Easter or before, and decided on March 30-April 1. Received paperwork, signed and sent back. 2021 will be April 8-10, and 2022 will be April 7-9. Prices have not gone up at Allerton, and we don’t expect process to go up.
 - e) **Communications:** (Jeremy Chamberlain): Will send out a reminder email about newsletter submissions. Michael Caparula – maybe historian can provide pictures from old conferences to include in the newsletter. Rodger Hergert – has pictures of an empty Allerton. Diane Koenig – asked Kim to share the photo of the scholarship winner to Rodger Hergert and Jeremy Chamberlain to post to FB and

the newsletter. Amy Frankel – add something to newsletter about Allerton employee? Michael Caparula – will include in President’s message. We should also include information about Kim Martin winning the Faculty of the Year award at Southeastern Illinois College.

f) **Webmaster** (Dan Kernler): reached out to Chris Cunningham, and he agreed to a limited term. Dan Kernler will take it over again when he’s no longer current president and is past-president. Michael Caparula will confirm Chris Cunningham’s appointment and let Chris Riola know. Dan Kernler is creating Google Docs with instructions that will help Chris and future Web Masters. Discussion was had about paying Nick Rinn and extra stipend for all the extra work he’s done at no charge. It was decided that he should be paid for 2 hours worth of labor, so \$100. Natalie McGathey confirmed there is money in the budget for the web site that can be used for this. Natalie McGathey **made a motion to send \$100 check to Nick Rinn to compensate him for the work he’s performed at no charge.** Diane Koenig **seconded. Motion carried.** Mike Caparula will send Dan Kernler new leadership information to update the web site.

g) **Curriculum** (Mike Caparula) – Basic skills assessment passage: Passed: 47 ayes, 4 nays. This statement needs to be added to the web site now that it has been voted on and approved by membership.

V. Old Business

a) **CIP Forms:** Amy Frankel - Missing from Kim McHale and Dawn Peterson. Dawn Peterson - just sent before this meeting.

b) **IMACC Brochures:** Michael Caparula will talk to Chris Riola about contacting Steve Kifowit and see where that stands. Diane Koenig – if you need an alternate plan, let her know.

c) **Fall one-day conference Oct. 2, Heartland CC:** Mike Caparula – Jeremy McClure said that October 2nd is available. Diane Koenig shared what she learned through talking with Events personnel at Heartland. Discussion was had regarding the cost of the conference, whether there were funds to cover the cost, and whether or not to charge for food. Natalie McGathey shared that there is enough in the budget, even without the spring conference registrations to cover the cost of the 1-day fall conference, and recommended charging for food only. **Kim McHale made a motion to hold a fall conference at Heartland on 10/2 and charge only for food. Diane Koenig seconded.** Dan Kernler – where are people’s concerns about COVID related cancellation? What about a backup plan for a virtual conference if we need to cancel? Diane Koenig – agreed that this is a good idea. Natalie McGathey – maybe have folks “register” with a Google form now, and then later bill them for food. As we get closer to Oct we will have a better idea of whether or not we’ll get to do this in person. Discussion was had about parallel or serial presentations. Diane – keynote at beginning and end. And then have breakouts (parallel). Will depend on how many people who were scheduled to present at IMACC – Diane will ask. **Vote was called on the motion: Motion carried.**

d) **COVID-19 Statement:** Michael Caparula will definitely put something in President’s remarks in the newsletter, especially about the type of student we will see in the fall.

e) **Facebook:** Discussion was had about who is in charge/the admin(s) of the IMACC Facebook page. Kyra Rider and Deanna Welsch and Andy Geary are listed as Social Media members of the Communications Committee.

2) **Other old business:** Diane Koenig – scholarship fund usually gets funds from game night. She will add something to the Fall conference that is similar to raise funds.

VI. New Business

a) **Online/remote learning resources on webpage** (Mike Caparula): Michael Caparula would like to see a resource list on our web page for math faculty to find information about online learning and remote learning. Something we can do to serve our members. Looking for volunteers to collect resources. Abby Bailey – willing to work on it. Amy Frankel too. Michael Caparula – Abby Bailey and Amy should reach out to Kim McHale to see if she wants to help.

b) **Elections process** (Mike Caparula): Table until October board meeting.

c) **AMATYC Attendees/Delegates** (Nov. 12 -15, Spokane, WA): Diane, Natalie, Amy and maybe Dawn. Michael Caparula will forward these names to Jon Oakes.

c) Other new business – none.

d) **Next meeting?** – At the fall conference? Abby Bailey – even if we meet in person for the Fall conference, can we have a way for people to also meet virtually? Michael Caparula – we have done meetings in person/virtually in the past. For the sessions it should be possible too. Should we hold off until we have a better idea of what the schedule of the conference looks like. Tabled.

Abby Bailey made a motion to adjourn. Chris Appuhn seconded. Motion Carried. Meeting was adjourned at 2:20 pm.